



**MEETING MINUTES**  
**March 9, 2015 – 12:00 Noon**

**Commission Members in attendance**

James Christopher, Chairman  
John Dean, Vice Chairman  
Stuart Hope, Treasurer  
Peter Mayers, Secretary  
Bruce Cole, CPA  
Joel McCreary, AIA  
Don Purcell

**Richland County Staff in attendance**

Sparty Hammett, Assistant County Administrator  
Chris Eversmann, PE, AAE, Airport Director  
Terry Wise, Administrative Assistant

**Visitors in attendance**

Paul Bass, Eagle Aviation  
Kenneth Berry, SCHAF  
Brendan Crawford, SCE&G  
Pat Gilmartain, HRH Neighborhood  
Ken Harrill, Hangar Tenant  
Melinda Harrill, Hangar Tenant  
Ken Hawk, PE, WK Dickson  
Greg Jones, PE, ADC  
Richard Leaphart, SCE&G  
Scott Linaberry, Hangar Tenant  
Dave Lipski, Eagle Aviation  
Alice Ann Reu, Hangar Tenant  
Jay Rogers, Rogers Construction and Engineering  
Laura Stevens, Parrish & Partners  
Nancy Stone-Collum, Richland County Conservation Commission  
John Triangali, SCE&G

**Richland County Airport Commission**  
Jim Hamilton – LB Owens Airport (CUB)  
Columbia, South Carolina

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Encl: (1) Airport Director’s Report PowerPoint Presentation

**Welcome and Call to Order** – **Chairman Christopher** called the meeting to order in the Large Conference Room of the Airport Terminal and announced a quorum in attendance. He welcomed everyone and delivered the invocation.

**Adoption of Agenda** – **Commissioner Hope** made a motion to adopt the agenda, **Commissioner Mayers** seconded, and all approved.

**Approval of Minutes** – **Chairman Christopher** presented the minutes of the January 12, 2015 Airport Commission meeting for approval. **Commissioner McCreary** made a motion to approve the minutes as presented, **Secretary Mayers** seconded, and all approved.

**Chairman Christopher** acknowledged the passing of **Commissioner Kelly**, and requested a moment of silence in her memory. A letter to her husband offering condolences was passed around for the Commissioners to sign.

**Report of Items for Executive Session** – **Mr Eversmann** noted there was an item of a contractual nature to be discussed in Executive Session at the end of the meeting.

**Presentation** – “**Hawks and Hawgs**” **Ms Peggy Roberson** with Eagle Aviation invited everyone to come out for the 3rd Annual Palmetto Aero Cup on Saturday April 18, 2015. This year, the event will be a fundraiser for Camp Kemo, a children’s cancer charity. It will be a ground and aerial scavenger hunt for Motorcyclists (“Hawgs”) who will be competing with the pilots (“Hawks”) to see who can raise the most money. There will be cash prizes, door prizes, a 50/50 Raffle, and lunch. The entry fee is a minimum donation of \$30.00 per team.

**Presentation** – **Mr Ken Berry**, President of the SC Historic Aviation Foundation, spoke of that organization’s interest in a role in the restoration and renovation of the historic Curtiss-Wright Hangar. The Foundation has played an active role in preserving and promoting the State’s aviation history, including the ongoing restoration of a historic B-25C Bomber that was recovered from Lake Greenwood. The Foundation hosts a number of events including: a monthly open hangar for the public in conjunction with EAA-242 Young Eagles flights, events for the Air Force ROTC unit at the University of South Carolina, and participation in the Southeast Aviation Expo (SEAE).

**Mr Berry** noted The Curtiss-Wright Hangar is listed on the National Register of Historic Places and would be the appropriate location for a State Aviation Museum or an Aerospace Center. The Curtiss-Wright Hangar here is one of only a handful of CW Hangars in the United States in its original configuration. **Mr Scott Linaberry**, formerly with the CW Hangar Partners, LLC also

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spoke to the advantages and benefits of working with the SCHAF. A preliminary cost estimate for his proposed level of restoration and renovation of the hangar would be \$2.5 M which is less than the previous estimate of \$5.7 M for a restaurant. The suggested funding is grants and other sources.

**Presentation** – **Mr Richard Leaphart** with SCANA spoke regarding a request for a Utility Easement made at the last meeting of the Commission. He explained the process, the changes to his original request, and provided a visual rendering of potential alignment options for reference. There were two options available and the preference of the Commission was Option “A” (which crosses Jim Hamilton Boulevard from the Airport side to the Owens Field Park side further to the east). **Secretary Mayers** asked several questions which were answered by **Mr Eversmann** or **SCE&G Staff** members present. **Chairman Christopher** made a motion that the Commission recommends to Richland County Council the granting of the Utility Easement to SGE&G Corporation along the northeast side of Jim Hamilton Boulevard in support of the Rosewood Neighborhood Circuit Upgrade Project. **Commissioner McCreary** seconded and all approved.

**Officers’ Reports**

**Chairman’s Report** – No report

**Vice Chairman’s Report** – No report

**Secretary’s Report** – No report

**Treasurer’s Report** – No report

**Committee Reports**

**Finance Committee** – No report

**Marketing Committee** – No report

**Operations Committee** – No report

**Airport Director’s Report** – A copy of **Mr Eversmann’s** report is contained in the enclosure.

**County Liaison’s Report** – In Mr Pearce’s absence, no report was provided.

**Unfinished Business** – There was no unfinished business to be addressed.

**New Business** – There was no new business offered.

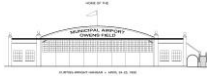
**Executive Session** – On a motion by **Chairman Christopher** the Commission entered executive session. The executive session was called to order at 12:55 p.m. The executive session adjourned at 2:01 p.m. No votes were taken while the Commission was in Executive Session.

**Adjournment** – The meeting adjourned at 2:03 p.m.

# Airport Director's Report

Richland County Airport  
Commission Meeting

March 9, 2015



# Overview

- Meetings, Events, and Visits
- AIP Project Updates
- Budget and Finance
- Eagle Aviation Update
- Airport Metrics
- Other items
- Questions



# Meetings, Events, and Visits



- Meetings:
- Jan 14 – SCAA Legislative Breakfast
  - Jan 14 – CLC Board of Directors
  - Jan 20 – RC Finance Department
  - Jan 21 – SCANA
  - Jan 21 – WK Dickson
  - Jan 27 – 85th Anniversary Planning Lunch
  - Jan 28 – Capital Rotary Club
  - Jan 28 – Michael Baker
  - Jan 29 – Airport GIS / Website Dev Lunch
  - Feb 3 – WK Dickson
  - Feb 4 – GrayStar – LED Apron Lighting
  - Feb 5 – Stormwater Inspection
  - Feb 11 – 13 – SCAA Conference
  - Feb 18 – RC Budget Committee
  - Feb 18 – RC PIO
  - Feb 19 – Webinar
  - Feb 24 – SCHAF Lunch
  - Feb 25 – Capital Review
  - Feb 26 – RC PIO
  - Feb 27 – SCAC (PAPI Flight Check)
  - Mar 2 – 4 – Hershey Conference

# Meetings, Events, and Visits



Children's group visits:  
→ None

Adult group visits:  
→ Greenlawn Baptist Church, Feb 19



## AIP Project Updates

Airspace Tree Penetration Removal

Property Acquisition

Taxiway 'A' extension and SE airfield grading and drainage improvements

Wetlands Mitigation



## AIP Project Updates

Airspace Tree Penetration Removal:

- Avigation easements acquisition ongoing
- Michael Baker will continue this effort
- Funding from AIP-020
- THC no longer a Sub-consultant



## AIP Project Updates

### Property Acquisition:

- Purchase of 0.26 acre required for extension of Taxiway 'A' approved by RC Council
- Apartment complex being sold.
- Have met with new Owner.
- Preparing exhibits for new Owner.
- WK Dickson to complete this acquisition.



## AIP Project Updates

- Taxiway 'A' extension and SE airfield grading and drainage improvements (Phases I and II)
- Wetlands and Stream mitigation

Re-Bid Project – Phase One

Description
Mobilization
Demolition: Inside Ditch Area
Demolition: Fence
Clearing (No Grubbing)
Clearing & Grubbing
Unclassified Excavation
Taxiway 'D'
8' Chain-Link Fence
Gates
Privacy Fence (Temporary)
Erosion Control
Segmental Wall



### CUB Projects Proposed Bid Schedule

#### **Phase I – Initial Clearing & Stub Taxiway 'D'**

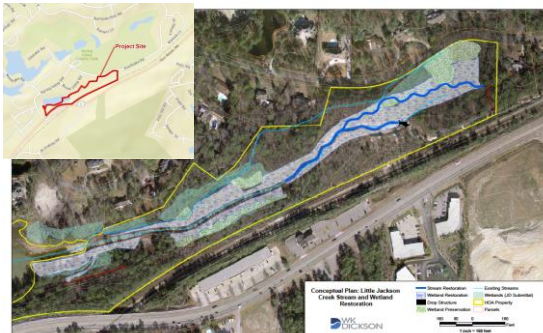
(Clearing ~ 15 acres, Stub Taxiway 'D' Construction, Marking & Lighting)

- Advertise Bid – Early March 2015
- Open Bid – Early April 2015
- Construction Start – Summer 2015

#### **Phase II – Stormwater Pipe & Taxiway Extension**

(Erosion Control, 21 ft. Stormwater Pipe, Taxiway Extension Construction/Old Taxiway Demolition)

- Advertise Bid – Mid May 2015
- Open Bid – Mid June 2015
- Construction Start – Mid August 2015 (Dependent on FAA Funding Schedule)



### CUB Projects Proposed Schedule – continued

#### **Little Jackson Creek Mitigation – Offsite from CUB**

(Restoring a portion of a stream for mitigation credits needed for CUB taxiway development)

- Advertised Bid – October 2014
- Opened Bid – November 2014
- Contract Awarded to Shamrock Intl. Corp. by County – December 2014
- Construction Expected to Start – Spring 2015



## Budget and Finance



## Budget and Finance



- Jan Operational Revenue - \$20,161.09 (Jan 14 - \$20,165.88)
- Jan Operating Budget Status:
  - Personnel \$70,698.77 / 48%
  - Operations \$103,745.33 / 45%
  - Capital \$5,374.44 / 1%

## Budget and Finance



- Grant Closeout Packages:
- AIP-016 - Closed
  - AIP-017 - Closed
  - AIP-018 - Closed
  - AIP-019
  - SCAC 10-016 - Closed
  - SCAC 11-017 - Closed
  - SCAC 13-001 - Closed
  - SCAC 13-020 - Closed

## Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



## Airport Metrics



- Aircraft complaints
- Facilities & Grounds maintenance requests

## Airport Metrics

- Aircraft complaints:
  - There were two (2) aircraft complaint during the period of Jan 2015.
    - Jan - 2
    - Mon - 1 / Wed - 1
  - There were no identification / Information letters sent (0%).
  - There were four (4) aircraft complaint during the same period in 2014.
- Facilities & Grounds maintenance requests:
  - There were 18 maintenance requests during the period of Jan 2015.
    - Terminal - 28% / Airside - 61% / Landside - 11%
    - Hangar related - 50% / Electrical related - 56%
  - There were 12 Facilities & Grounds maintenance requests during the same period in 2014.

## Other Items



## Other Items

- 85<sup>th</sup> Anniversary
- April 24 – 25, 2015
- RC Council Proclamation
- SC Governor's Proclamation
- Commemorative Poster
- By-invitation Leader's Luncheon
- Tenant's Pancake Breakfast
- Blessing of the aircraft fleet



## Other Items



- VPOTUS TFR, February 17, 2015
- SC Breakfast Club meeting, March 1, 2015
- Airport Fire Inspection, March 17 – 19, 2015
- National Aviation Week, August 16 – 22, 2015 (Luncheon on Aug 19<sup>th</sup>)
- Development of observation area improvements / playground
- Commerce Drive Synergy Plan
- Mac Hardy Heathwood Hall Winterim Internship

## Other Items



- [www.facebook.com/FlyCUB](http://www.facebook.com/FlyCUB)
- Jim Hamilton - LB Owens Airport - CUB
- 68 "Likes"

## Commerce Drive Synergy Plan



## Questions?

